



**TATA CONSULTANCY SERVICES LIMITED – CERTIFYING AUTHORITY
REQUEST FORM FOR CLASS-2 CERTIFICATE**

USER TYPE – GOVERNMENT / BANKING SECTOR

Affix recent passport-size photograph of the applicant. Applicant to sign across the photograph.

Instructions:

1. Please fill the form in BLOCK LETTERS
2. Items marked with * are mandatory.
3. For the items marked with # (Details for at least one are mandatory)

DETAILS TO BE FILLED IN BY THE APPLICANT: *

PARTICULARS OF ORGANISATION/AGENCIES *

Name	<input type="text"/>
Designation	<input type="text"/>
Administrative Ministry/ Department	<input type="text"/>
Under State/Central Government	<input type="text"/>
Flat/Door/Block No.	<input type="text"/>
Name of Premises/ Building/Village	<input type="text"/>
Road/Street/Lane/ Post Office	<input type="text"/>
Town/City/District	<input type="text"/>
State/Union Territory	<input type="text"/>
Pin code	<input type="text"/>
Telephone No.	<input type="text"/>
Fax No.	<input type="text"/>

To be filled by TCS – RA Office

The above details have been verified and found to be correct.

Signature of RA Office

Name:

Date:

Seal:

For Head of Office or JS (Admn.) for Govt Sector / Superior Authority for Banking
Sector of Applicant

LETTER OF AUTHORITY

This is to certify that Mr./Ms. _____ has provided correct information in the "Application form for issue of Digital Certificate for subscriber of Government and Banking Sector" to the best of my knowledge and belief. I hereby authorize him/her, on behalf of my organization to apply for obtaining Digital Certificate from CA for the purpose specified above.

Date:

Place:

Name of Officer with Designation:

Office Email:

(Signature of Officer with stamp of Org./Office)

The certificate Request Form and the Document Checklist along with all the supporting documents have to be forwarded to the RA Office at the following address:

Duly mark the envelope as **'APPLICATION FOR DIGITAL CERTIFICATE'**

SCS Corporate Solutions India Private Limited

Address:

**#101 PMG COMPLEX,
SOUTH USMAN ROAD, T NAGAR,
CHENNAI-600017**

RA Administrators:

**Vimon John Mohan
Tel: 044 - 32972241
Mob: 9884292979
E-mail: vimon@scscorporate.com**

**Ragu K
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