

# APPLICATION FORM - SIGNATURE CERTIFICATE



## FOR DGFT (EXPORT / IMPORT)

Application ID: (S)

(For Office Use Only)

**PLEASE FILL IN BLOCK LETTERS ONLY. ALL FIELDS ARE MANDATORY**

More Instructions available at: <http://www.e-mudhra.com/instruction.html>

### APPLICANT INFORMATION

LAST NAME										FIRST NAME										MIDDLE NAME									
<input type="text"/>										<input type="text"/>										<input type="text"/>									
Date of Birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Nationality	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>										
Organisation Name	<input type="text"/>																												
Department	<input type="text"/>																												
Org Address	<input type="text"/>																												
City	<input type="text"/>										Pin code	<input type="text"/>																	
State	<input type="text"/>																												
PAN of Applicant	<input type="text"/>					Mobile	<input type="text"/>																						
IEC Code	<input type="text"/>					Branch Code	<input type="text"/>																						
Email ID	<input type="text"/>																												

Affix recent passport size photograph of the applicant **duly signed across**

**CLASS:**

DGFT

**TYPE:**

Signature

**VALIDITY:**

1 Year  2 Years

### DOCUMENT PROOF (attested by Authorized Signatory of the Organization)

Organization Type:  Company  Partnership  Proprietorship  AOP/BOI  LLP  NGO/TRUST

Document Name	Company	Partnership	Proprietorship	AOP/BOI	LLP	NGO/Trust
Copy of Applicant's Organizational ID Card / Letter from Organization / Pay Slip	✓	✓	✓	✓	✓	✓
Copy of Organizational PAN Card	✓	✓		✓	✓	✓
Copy of Bank Statement (First 2 Pages)	✓	✓	✓	✓	✓	✓
Copy of Incorporation/Registration Certificate	✓			✓	✓	✓
Copy of AOA & MOA / Rules / Bye laws (First 2 Pages)	✓			✓	✓	✓
Copy of Last Income Tax Return / Audit Report & Annual Return / Self Affidavit with reason, if not available (First 2 Pages)	✓	✓	✓	✓	✓	✓
Copy of Partnership Deed / Trust Deed / LLP Agreement containing the List of Partners / Signatories (2 Pages)		✓			✓	✓
Copy of Business Registration Certificate (S&E / ST / VAT)			✓			
Proof of Authorized Signatory (Board Resolution)	✓			✓	✓	✓
Authorized Signatory Organizational ID Card / Self-Attested Letter of Organizational Identity	✓	✓	✓	✓	✓	✓
Copy of PAN Card of Applicant, if PAN provided	*	*	*	*	*	*
Copy of Import Export Certificate, in case of DGFT	✓	✓	✓	✓	✓	✓

### DECLARATION BY APPLICANT

I hereby agree that I have read and understood the provisions of e-Mudhra Certification Practice Statement (CPS) and the subscriber agreement and will abide by the same. The information provided in this form is true & correct to the best of my knowledge. I accept publishing my certificate information in e-Mudhra repository. I am aware of risks associated in case of Class 1 Certificate, when storing the private key on a device other than a FIPS 140-1/2 validated cryptographic module.

Date

Place

Signature of the applicant  
(As in ID proof | Blue Ink Only)

### AUTHORIZATION

I hereby authorize the above applicant, on behalf of our Organisation to apply for obtaining the Digital Signature/ Encryption Certificate issued by e-Mudhra

Authorized Signatory (Sign and Seal)

### TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents. I hereby take full responsibility for any wrong verification made, or wrong documents submitted for the application.

**SCS CORPORATE SOLUTIONS INDIA PVT LTD**  
**PHONE: 044-42831124, 24332672, 988422241**

Date

RA Name, Code & Seal

Signature of RA